



OFFICE OF PUBLIC INSTRUCTION

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Linda McCulloch
Superintendent

January 25, 2002

TO: Authorized Representatives, Title I Directors and Building Principals of Schools
Eligible for Reading Excellence Program Subgrants

FROM: Marsha Davis, MT REA Project Director
Debbie Hunsaker, MT REA Program Specialist

RE: Application Workshops

Two workshops are scheduled during the last week of February to provide technical assistance regarding the application process to apply for a Local Reading Improvement subgrant under the Reading Excellence Program. The application process for a second type of subgrant, called the Tutorial Assistance Program, will occur at a later date. It is important that the individual or individuals who will be involved in writing the application for the district or school attend one of these workshops.

February 26

8:30 – 4:00

Sheraton Inn

Billings

Wood Room

1-800-588-7666

Room deadline: February 12th

February 28

8:30 – 4:00

Heritage Inn

Great Falls

Canadian Room

1-800-548-8256

Room deadline: February 14th

A block of rooms has been reserved for the evening prior to each conference date at each hotel at the rate of \$55. **Participants are responsible for making their own lodging and transportation arrangements.** The attached registration form should be mailed or faxed by February 15, 2002. Lunch will be provided.

We look forward to assisting your district/school in your efforts to improve your K-3 reading program.

Reading Excellence Program

Application Workshops

✓ Mark the workshop that your district/school wishes to attend.

☐ February 26—Sheraton Inn in Billings

☐ February 28—Heritage Inn in Great Falls

School District: _____

Eligible School(s): _____

Participant: _____ Title: _____

Participant: _____ Title: _____

Participant: _____ Title: _____

Phone contact: _____ E-mail: _____

Return by fax or mail to:

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Questions?? msdavis@state.mt.us or 444-0793.